

# Appendix A

17<sup>th</sup> November 2011



FAO: Martin McCrossan  
O'Connor Sutton Cronin  
Suite 4/4  
53 Bothwell Street  
Glasgow  
G2 6TS

## SCOTTISH WATER

Customer Connections  
419 Balmore Road  
Glasgow  
G22 6NU

Customer Support Team  
T: 0141 355 5511  
F: 0141 355 5386  
W: [www.scottishwater.co.uk](http://www.scottishwater.co.uk)  
E: [customerconnections@scottishwater.co.uk](mailto:customerconnections@scottishwater.co.uk)

Dear Mr McCrossan

**Helensburgh Town Centre - Surface Water  
Application to Connect to the Public Sewerage Network  
Your Ref: N/A  
Our Ref: 595430**

Thank you for your application for new services at the above site.

Subsequent to completion of successful technical assessment of your application, I am pleased to enclose for your attention your sewer quotation for the above site.

The following information must be provided prior to commencing any onsite works:-

- Programme of works. Scottish Water requires a minimum of 14 days notice in writing before any work starts on site.
- The name of the Contractor who will carry out the work.
- The name and telephone number of your site representative who we will contact and send all communication about construction.
- Full payment of our invoice to be sent under a separate cover
- The invoice must be paid prior to the connection
- Prior to the final connection, I require to be supplied with a copy of your Road Permit from the appropriate Local Authority, if this is applicable.

A site audit of your drainage works will be required when you are ready to connect to our sewerage infrastructure. You should telephone our Customer Support Team on 0141 355 5511 to request this when your site is ready.

Following payment, you are required to contact our central Support Team on 0141 355 5511 to confirm that your site is ready for connection so that we may carry out a site audit.

I trust you will find the above to be satisfactory, however, if you would like to discuss anything in more detail or require further assistance please contact our Central Support Team on 0141 355 5511.

Yours sincerely

Ashley Cheney  
Customer Connections Administrator  
Tel: 0141 355 5266  
Ashley.Cheney@scottishwater.co.uk

**Scottish Water Disclaimer:**

***"It is important to note that the information on any such plan provided on Scottish Water's infrastructure, is for indicative purposes only and its accuracy cannot be relied upon. When the exact location and the nature of the infrastructure on the plan is a material requirement then you should undertake an appropriate site investigation to confirm its actual position in the ground and to determine if it is suitable for its intended purpose. By using the plan you agree that Scottish Water will not be liable for any loss, damage or costs caused by relying upon it or from carrying out any such site investigation."***

**Helensburgh Town Centre - Surface Water  
Sewer Connection Quote**  
Your Ref: N/A  
Our Ref: 595430



The costs within the quote include a charge for connection and an infrastructure charge, as detailed below; please refer to our current scheme of charges for further information.

Please note that quotes are prepared based on the information in the application. If information provided is found to be incorrect, you may be invoiced for any additional costs or alternatively you may receive a refund from us.

| Description       | Qty | Unit Cost | Total          |
|-------------------|-----|-----------|----------------|
| Inspection Charge | 6   | £ 52.10   | <b>£312.60</b> |
| Total Cost        |     |           | <b>£312.60</b> |

**\*\*\*Please note that an invoice will be issued which will include an indication of any VAT costs associated. Please await receipt of invoice before making payment.**

17<sup>th</sup> November 2011



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E: [connections@scottishwater.co.uk](mailto:connections@scottishwater.co.uk)

Dear Mr McCrossan

**Helensburgh Town Centre - Surface Water  
Application to Connect to the Public Waste Water (Sewerage) Network  
Design Approval  
Your Ref: N/A  
Our Ref: 595430**

I confirm I have carried out an audit of your application on behalf of Scottish Water and am satisfied you have complied with the guidelines as detailed in our current policy documents.

This letter of compliance is valid for **six months** from the date shown at the top of the page, on expiry of this letter you will require to re-apply

I have listed your approved drawing numbers below: -

- A242S/036 Rev D – West Clyde Street/Esplanade Proposed Drainage Layout
- A242S/037 Rev B – West/East Princess Streets Proposed Drainage Layout
- A242S/038 Rev B – Coquhoun & Sinclair Streets proposed Drainage Layout

Subject to the following conditions:

- The tail connection between the disconnecting chamber & adopted sewer shall be a minimum of 150mm. If plastic pipe is to be used it shall be structured wall pipe
- All connections shall be branched into the sewer where possible, any proposed tail connecting into an existing manhole shall connect at pipe crowns level, the manhole base shall then be re-benched to an acceptable standard
- The connection to the CSO must be via a manhole connection. The manhole base shall then be benched to an acceptable standard.

## 2.

In terms of section 3A (2) of the Sewerage (Scotland) Act 1968, the sewers to be constructed By the developer will not vest in Scottish Water through the operation of 16(1A) (c) of the Act but will instead vest in the developer. The sewers / public drains will only vest in Scottish water once the developer has been formally notified. This will normally be when the development has been completed to our technical standards prescribed in "Sewers for Scotland 2<sup>nd</sup> Edition" and elsewhere, all monies due by the developer having been paid and all properties connected.

Should any of the above drawings require to be redesigned in whole or in part to suit any amendment introduced by the developer, these changes must be approved by Scottish Water Prior to work commencing. All additional costs incurred by Scottish Water in appraising any amendments may be recharged to the developer.

The following information must be provided: -

- Acceptance of the Quote to be confirmed to Customer Connections, quoting your reference number. The quote will arrive shortly after this approval letter. Once accepted an invoice based on this quote will be sent to you.

**PRIOR TO MAKING YOUR CONNECTION** full payment of the invoice is required along with all other points noted on the Quote letter addressed to the Authorities satisfaction. You should note that any connection make to the existing adopted network before all points noted on both this & the Quote letter having been addressed shall result in the Authority deeming your connection illegal & shall take all necessary steps to have the connection removed from the system at your cost.

You should telephone our Customer Support team on 0141 355 5511 to request an inspection 5 days prior to making the connection.

**Failure to comply fully with the approved scheme and/or any other requirement of, or instruction given by, Scottish Water will render this Design Approval letter null and void.**

If you require any further information regarding this matter, please contact me on 0141 355 5266 or on the email shown below.

Yours sincerely

Ashley Cheney  
Customer Connections Adminstrator  
Ashley.Cheney@scottishwater.co.uk

**Scottish Water Disclaimer**

*"It is important to note that the information on any such plan provided on Scottish Water's infrastructure, is for indicative purposes only and its accuracy cannot be relied upon. When the exact location and the nature of the infrastructure on the plan is a material requirement then you should undertake an appropriate site investigation to confirm its actual position in*

*the ground and to determine if it is suitable for its intended purpose. By using the plan you agree that Scottish Water will not be liable for any loss, damage or costs caused by relying upon it or from carrying out any such site investigation."*

3.

### **Conditions of Design Approval**

- 1) **The Latter shall remain valid for a period no longer than six months.** If the Quoted fee has not been paid & all other details within the Quote letter addressed within this time period you will have to re-apply enclosing the Inspection fee applicable at the time of re-applying
- 2) The working methods and safety precautions to be taken must be in accordance with the provision of the Health and Safety at Work Act 1974 and all other statutory obligations governing work in excavations, trenches and making connections to live sewers.
- 3) All work must be carried out in strict accordance with Sewers for Scotland 2<sup>nd</sup> Edition. No deviation from the approved drawings and method statements shall be allowed without further approval from Scottish Water.
- 4) This Design Approval letter does not carry with it the right to interfere with any apparatus in or above private land, street or pavement. Consequently, before the commencement of work, the position of any apparatus must be obtained from the respective utilities concerned.
- 5) Before making an opening in the public highway, the applicant must obtain a Road Opening Permit from the relative Roads Authority.
- 6) This Design Approval letter does NOT give authorisation to open any manhole cover or enter any manhole, sewer or other confined space owned by Scottish Water other than those directly associated with this approval. These operations should only be carried out by Scottish Water personnel or with the approval of Scottish Water Asset Operations.
- 7) Where it is essential to execute the works associated with this connection that necessitates Scottish Water supervision out-with normal working hours, the applicant will be required to pay all recoverable costs involved.
- 8) On satisfactory completion of the sewer connection, a Certificate of Compliance will be issued.



**Scottish Water**  
Always serving Scotland



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Argyll & Bute Council  
FAO: Fiona MacGregor  
1 Manse Brae  
Lochgilphead  
United Kingdom  
PA31 8RD

Customer Ref      Invoice no.  
CCS00000005882      CCS0007265

Invoice/tax point date      Our reference  
22/11/2011

Printed      Our VAT Reg No (GB)  
23/11/2011      878 2781 66

**Your Invoice**

|   | Unit   | Rate  | VAT | Charge £ |
|---|--------|-------|-----|----------|
| Inspection Charge (Ind)<br>SW Case Reference Number :<br>595430 | 6.0000 | 52.10 | UK3 | 312.60   |

**NOTICE**

Our vision is to be Scotland's most valued and trusted business, one that we can all be proud of.

We are committed to providing a positive customer experience and we continue to strive to provide an ever improving, more efficient and effective service to our customers.

Help us do this by making a prompt payment of this invoice.

**OUR BANK DETAILS HAVE CHANGED.**  
If you pay by BACS or internet banking please update your records as shown below.

**Total amount now due £ 312.60**



*Trans cash*

CORPORATE BANKING

**bank giro credit**



|                         |                       |  |
|-------------------------|-----------------------|--|
| Reference               | Credit account number | Amount due<br>(standard fee payable at PO counter) |
| 138<br>32<br>CCS0007265 | 281 5451              | £ 312.60   |

CHEQUE ACCEPTABLE

Cashiers stamp and initials

Signature .....

Date .....

Argyll & Bute Council  
FAO: Fiona MacGregor  
1 Manse Brae  
Lochgilphead  
United Kingdom  
PA31 8RD

Lloyds TSB Scottish Water  
Sort code 30-00-02, Account no: 03249501

CASH

CHEQUE

£

|       |     |
|-------|-----|
| Items | Fee |
|       |     |

30-00-02

Please do not write or mark below this line and do not fold this counterfoil

DO (01698) 847979

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